



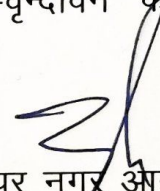
कार्यालय : नगर निगम मथुरा-वृन्दावन, मथुरा

पत्र संख्या : 347 / जूल / न0नि0म0वृ0-मथुरा / 2024-25

दिनांक : 07-08-2024


पुनः निविदा सूचना

सूचित किया जाता है कि नगर निगम मथुरा-वृन्दावन सीमान्तर्गत भवन निर्माण की अनापत्ति प्रमाण पत्र में पारदर्शिता लाने के उद्देश्य से सॉफ्टवेयर के माध्यम से अनापत्ति ऑनलाइन जारी किये जाने की कार्यवाही की जानी है। तैयार किये जाने वाले सॉफ्टवेयर के माध्यम से जलमूल्य व मलवा शुल्क आदि भी ऑनलाइन जमा किया जा सकेगा। उक्त सॉफ्टवेयर तैयार किये जाने एवं सॉफ्टवेयर के मैन्टेनेन्स किये जाने हेतु न्यूनतम दरों पर इच्छुक फर्म/संस्थाएं अपने प्रस्ताव दिनांक 08.08.2024 से 14.08.2024 तक अपर नगर आयुक्त नगर निगम मथुरा-वृन्दावन के जनरलगंज स्थित कार्यालय में आवेदन बन्द लिफाफे में प्रस्तुत कर सकते हैं। उक्त कार्य से सम्बन्धित नियम व शर्त नगर निगम मथुरा-वृन्दावन की ऑनलाइन साइट www.nnmvonline.in पर देखी जा सकती है।


अपर नगर आयुक्त,
नगर निगम मथुरा-वृन्दावन

प्रतिलिपि:-

1. नगर आयुक्त महोदय को सादर अवलोकनार्थ।
2. यूनिकॉम एड एजेन्सी को इस निर्देश के साथ कि, उक्त सूचना को दैनिक समाचार पत्र दैनिक अमर उजाला एवं दैनिक जागरण में प्रकाशित कराते हुये प्रकाशित अंक की 02-02 प्रतियों सहित बिल भुगतान हेतु प्रस्तुत करने का कष्ट करें।
3. सम्पादक महोदय दैनिक राजपथ को इस आशय से कि, उक्त सूचना को अपने दैनिक समाचार पत्र में प्रकाशित कराते हुये प्रकाशित अंक की 02 प्रतियों सहित बिल भुगतान हेतु प्रस्तुत करने का कष्ट करें।


अपर नगर आयुक्त,
नगर निगम मथुरा-वृन्दावन

**Municipal Corporation
Mathura-Vrindavan
Tender Document**

**Request for Proposal
“Development and Deployment of NOC
software in the limit of Municipal
Corporation Mathura -Vrindavan for the
year 2024-25”**

June 2024

**Municipal Corporation
Mathura-Vrindavan
Tender Document**

**Request for Proposal
“Development and Deployment of NOC
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Corporation Mathura -Vrindavan for the
year 2024-25”**

June 2024

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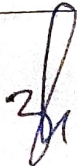
Preamble

Municipal Corporation, Mathura -Vrindavan is responsible for Providing the basic amenities and services to the citizens. The main function of the Corporation is to provide civic amenities to the public at large, and for discharge of its functions & duties assigned by the Govt., the Corporations follow various documents like Municipal Corporation Act, Municipal Accounts code, Building bye-laws etc. The Corporation intends to hire an agency to develop a software and portal for Development and Deployment of NOC along with the maintenance in the limit of MC Mathura -Vrindavan

Key events and dates

The schedule of activities for the purpose of RFP is outlined below:-

Sr. No.	Key Activities	Date
1	Start date for issue Request for Proposal (RFP)	16/06/2024 at 02:00PM
2	Last Date for Submission Proposals (RFP)	01/07/2024 at 02:00PM
3	Date of Opening the Technical Bids	01/07/2024 at 04:00PM
4	Bidders Presentations	Intimation will be provided for successful bidders.
5	Date of Opening the Financial Bids	Will be intimated after opening of Technical Bids and evaluation of Technical Bids

SECTION-I

INVITATION FOR BIDS

1. This invitation to Tenderers (individual companies) is for:-

Development and Deployment of Land NOC software in the limit of Municipal Corporation Mathura -Vrindavan for the year 2024-25.

1.1. The Scope of work for development, operation and maintenance of application is given below:-

- a. Various kind of profile will be created like Operator/SNA/ANA/NA/Mayor/MVDA.
- b. Operator will be able to add new application for NOC. Then operator will add Tehsildar and Patwari Report to the portal.
- c. Approval flow for NOC application by SNA / ANA sir based on conditions.
- d. NOC generation.
- e. Collection of Application Fees based on category of property.
- f. Calculation Logic of Malwa Fees and Jal Mulya Fees.
- g. Collection of Malwa Fees and Jal Mulya Fees.
- h. Login for MVDA office to search and verify the NOC.
- i. Login for Mayor/ Municipal Commissioner, to see which application is at which level of approval.
- j. Various reports based on NOC status.
- k. Various reports on collected application fees.
- l. Various reports on collected Malwa fees and Jal Mulya Fees.
- m. Bidder has initially visit the office of the concered officials and prepare a detailed report of the components to developed for the scope of work, and after approval from the concerned official, the bidder shall start the work of development of the software.
- n. Bidder has to make changes in the portal as per the direction of the concerned officials without any extra charges.

2. **Municipal Corporation's Obligation:-**

- a. Bank Details Required for the payment gateway by the department.
- b. Also bank coordinator details.

3. **Bidder's Obligation:-**

- a. Bidder's have develop a software\portal for releasing NOC's related to the land within the Nagar Nigam Jurisdiction.
- b. **Bidders will have to maintain the software day to day**-All the data is to be maintained in the digital form.
- c. For clear understanding the scope of work, bidders may visit the Nagar Nigam Office.
- d. Bidder has to provide daily MIS report to the concerned officials on daily basis.
- e. Bidder has to develop an interface that is easy and interactive to various types of Users.
- f. In case of any problem the bidder must get the issue resolved within 24 hrs or earlier.
- g. Bidder must create backup of the data in case of mishap.
- h. Bidder must provide the link or API's of the portal or interface to Municipal Corporation or to any other firm/agency as suggested by officials of municipal

Corporation in order link the portal services to the central or main website or application.

- i. The data shall forever remain the property of Municipal Corporation and successful bidder shall in any case hand over the data to the Municipal Corporation.

4. Details for participation as given below:-

- a. This tender document is not transferable.
- b. All bids must be accompanied by earnest money of Rupees 50,000/- (Rupees Fifty Thousand Only) through online payment or RTGS / NEFT (**Bank Name: Kotak Mahindra, Account No. 9812715225, IFSC: KKBK0000149**) in account.
- c. The tenders can be filled online at UP Portal and all the details can also be seen in the Website of Municipal Corporation , <http://nmmvonline.in/>
- d. Schedule for Invitation to Tender:
 - a) Addressee and Address at which Tenders to be submitted: Commissioner,
Municipal Corporation Mathura Vrindavan.
Phone: 0565-2500006
e-mail- nagarayuktmathura@gmail.com
 - b) Last Date of Sale of Tender: as per the section key events and dates
 - c) Last date and time for receipt of Tenders: as per the section key events and dates
 - d) Place Time and Date of opening of Technical Bids: as per the section key events and dates.
 - e) Place Time and Date of opening of Financial Bids: Date will be intimated after opening of technical Bids

The date of opening of the financial bids shall be intimated subsequently and the financial bids of only those tenderers shall be opened who will qualify the technical bid criteria.

- a) Date till which the tender is valid: 120 days from the opening of the Bid.

Note:

1. The Client shall not be responsible for any postal delay about non-receipt/non-delivery of the documents.
2. Conditional Tenders and tenders with deviations will be summarily rejected



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 - b) Last Date of Sale of Tender: as per the section key events and dates
 - c) Last date and time for receipt of Tenders: as per the section key events and dates
 - d) Place Time and Date of opening of Technical Bids: as per the section key events and dates.
 - e) Place Time and Date of opening of Financial Bids: Date will be intimated after opening of technical Bids

The date of opening of the financial bids shall be intimated subsequently and the financial bids of only those tenderers shall be opened who will qualify the technical bid criteria.

- a) Date till which the tender is valid: 120 days from the opening of the Bid.

Note:

1. The Client shall not be responsible for any postal delay about non-receipt/non-delivery of the documents.
2. Conditional Tenders and tenders with deviations will be summarily rejected



SECTION-II

INSTRUCTION TO TENDERERS

A. Introduction

1. Procedure for Submission of Bids: It is proposed to have a Two Bid System for this tender.
 - a) Technical Bid in one sealed cover (all pages should have page nos. including purchase order & Certificate with proper Index)
 - b) Online submission.
- The tenderers must place their Bids, in sealed covers, in a single envelope, superscribed with the Bid title as follows:

“Development and Deployment of NOC software in the limit of Municipal Corporation Mathura -Vrindavan for the year 2024-25.”

Technical Bids will be opened on the prescribed date and time. However, the Financial Bids of only the Technically Qualified bidders shall be opened.

The cover thus prepared should also indicate clearly the name and address of the tenderer to enable the Bid to be returned unopened in case it is declared “Late”.

2. Cost of Tender

- 2.1 The tender cost will be Rs. 2360/- through online payment (Bank Name: Kotak Mahindra, Account No. 9812715225, IFSC: KKBK0000149) in favour of Commissioner, Nagar Nigam Mathura Vrindavan. The Tenderer shall bear all costs associated with preparation and submission of its Bid, including cost of presentation for the purposes of clarification of the bid, if so desired by the Client and Client will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process.

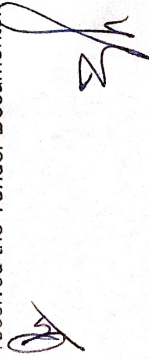
3. Instructions

- 3.1 The tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender Document in every respect will be at the Tenderer's risk and may result in the rejection of the bid.

4. Clarification of Tender Document

- 4.1 A prospective Tenderer requiring any clarification of the Tender Document may notify the Client in writing or by email at the Client's mailing address indicated in Clause 4(d) of Section I. The Client will respond in writing to any request for clarification of the tender Document received, not later than 2 days prior to the last date for the receipt of bids prescribed by the Client.

Written copies of the Client response (including an explanation of the query but identifying the source of inquiry) will be sent to all prospective Tenderers who have received the Tender Documents.



5. Amendment of Tender Document.

1. At any time the Client, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the tender document by an amendment.
2. The amendment will be notified in writing or by email or fax to all prospective Tenderers who have purchased the Tender Documents and will be binding on them.
3. In order to afford prospective Tenderers reasonable time in which to take the amendment into account in preparing their bids, the Client may, at its discretion, extend the last date for the receipt of Bids.

6. Language of Bids

- a) The Bids prepared by the Tenderer and all correspondence and documents relating to the bids exchanged by the Tenderer and the Client, shall be written in the English language, provided that any printed literature furnished by the Tenderer may be written in another language so long as accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

7. Documents Comprising the Bids

The Bids prepared by the Tenderers shall comprise of following components:-

- Bid Proposal sheet duly filled in, signed and complete in all aspects.
- Qualifying data duly filled in as per relevant Performa provided in the bid proposal.
- Conditional tenders and tenders with deviations will be summarily rejected.

(A) Technical Bid shall consist of following:-

(i) Documents required:-

- a) EMD
- b) Address of the registered office /Articles of Memorandum of association /Registration certificate under Indian Companies Act/Partnership Firm/Proprietor Firm.
- c) Audited balance sheet of last three years indicating the turnover.
- d) Undertaking of technical staff on roll
- e) Income Tax returns of last 3 years.




SECTION-III
**TERM AND CONDITIONS OF THE
TENDER**

1. TENDERER'S QUALIFICATIONS / ELIGIBILITY CRITERIA:-

The bidders meeting the following criteria are eligible to apply and submit their bids:-

General:-

- 1.1. The bidder must be an Indian Partnership or Prop. firm / company / organization registered under Indian Companies Act.
- 1.2. Bidding company must have similar experience of Survey / Software / I.T. in any Municipal Corporation of India.
- 1.3. Prior experience with MC in providing IT solutions is desirable.
- 1.4. Companies which the Commissioner, Municipal Corporation Mathura - Vrindavan deems unfit due to unsatisfactory past experience or work track record in technical know-how & management will be under his discretion.
- 1.5. The bidder must have a turnover of minimum Rs. 1 crore in providing IT/ITES/Communication /GIS /GPS Survey Services. (Please attach proof thereof.)
- 1.6. The tenderer must have a single project / Work order of Rs. 50 lakh or more.
- 1.7. The bidder must have prior experience of over 3 years experience in same services and have Minimum two work orders of 2 Municipal Corporation of Uttar Pradesh.
- 1.8. The bidder must have minimum 3 years experience in IT / Survey / Govt. projects. The details must be provided along with the bid document.
- 1.9. The bidder should preferably have an experience in handling government projects.
- 1.10. The bidder must have to enclose character certificate of Proprietor or Partner or director issued from district magistrate.
- 1.11. The Bidder must have solvency certificate of minimum 50 Lakh in any financial year.
- 1.12. The Bidder must have ESI and PF Certificate.
- 1.13. The tenderer should further clarify that the individual signing all documents in connection with the tender whether he or she signs as:-
 - i. A "Director" of the Pvt. Ltd. Company or constituted attorney of such sole proprietor or any authorized representative of bidder.
 - ii. A Director of the Pvt. Ltd. Company in which case he have authority to refer to arbitration disputes concerning the business partnership either by virtue of the partnership agreement or a power of attorney. In the alternative the tender should be signed by all the partners or any authorized Signatory of the firm.
- iii. Constituted attorney of the firm, if it is a company.



technical qualification criteria is as follow:-

Sr. No	Technical Bid Criteria	Points
1.	Proforma-I duly filled	5
2.	Proof of minimum turnover of Rs. 1 Crore for last 3 years (In Survey / IT Project / Software / Communication)	15
3.	Minimum 3 Projects in similar work in any Municipal Corporation.(Hosting of live PTMS software)	20
4.	Solvency Certificate of Director / Partner / Prop. Not less than 1 crore by District Magistrate (Proof should be attached) (Mandatory)	10
5.	Character certificate of the Director / Partner / Prop. From District Magistrate.(Mandatory)	10
6.	Company should have ESI and PF Registration certificate	20
7.	ISO certificate , Udyog Aadhar Number, PAN Card	10
8.	Single Work Order of Rs. 50 lakh or more of similar	10
	Total	100

Note:- For qualifying in Technical Bid, minimum 90% score of Points is required. Financial Bid of those who have achieved 90% score shall be opened.
*** Joint Venture Not Allowed ***

3. DELIVERY PERIOD: The delivery period shall be as under:-

Sr. No	Job	Time Frame
1.	Deployment of NOC software in the limit of Municipal Corporation Mathura –Vrindavan	Within 30 Days after getting the inputs provided by the MC
2	Monthly Maintenance of NOC Software /portal	1 Year

4. DELAY IN THE VENDEOR PERFORMANCE & PENALTY:

Delivery and performance of Service shall be made by the tenderer in accordance with the time schedule specified by the client in this schedule of requirement.

No extensions in the delivery schedule would be given and the tenderer shall have to strictly adhere to the delivery schedule.

Penalty@ Rs. 1000/- per week shall be levied after the delay in execution of the assignment at various stages. In case., The company delays the completion of assignment for more than 30 days at each stage, the EMD shall be forfeited and the order shall stand cancelled.

An unexcused delay by the tenderer in the performance of its delivery obligations shall render him liable to any or all of the following penalties:-

- i. Forfeiture of earnest money in case of non-compliance.
- ii. Imposition of liquidated damage and termination of the contract for default.
- iii. Negligence, Default and Risk purchase.

Further in case of any default by the vendor, the client may also suspend business dealings with the vendor apart from claiming reasonable compensation/damages including forfeiture of security and blacklisting of supplier.

5. EARNEST MONEY & SECURITY:

The tenderer shall deposit an Earnest money of Rupee Ten Thousand Only through RTGS/ NEFT and EMD will be returned to the unsuccessful bidders after the agreement with the successful bidder without any interest. Bidder also has to provide their Bank details for refund of EMD to unsuccessful participants. Tenders submitted without earnest money shall be rejected.

In case of award of the contract, the tenderer shall deposit a *performance guarantee of Rs. 50,000* in the form of Bank Draft or Bank Guarantee in favor of Municipal Commissioner, Municipal Corporation Mathura - Vrindavan payable at Mathura -Vrindavan and after that EMD should be returned without any interest.

6. SCHEDULE OF PAYMENT:-

Sr. No	Job	Payment Schedule
1	Development and Deployment of NOC software in the limit of Municipal Corporation Mathura - Vrindavan	100% after the successful trial of the Software
2	Monthly Maintenance of NOC Software /portal charges	Monthly Basis (Including tax)
	Total	100%



7. PRICES:

The prices quoted shall be inclusive of all Taxes and duties throughout the period of contract & this contract.

8. OTHER CONDITIONS:

All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the sole arbitrator of Commissioner, Municipal Corporation Mathura -Vrindavan. The award is of the sole arbitrator shall be final and binding in both the parties under the provisions of the arbitrator Act, 1996 or by statutory modification re-enactment thereof for the time being in force.

Such arbitration shall be held at Mathura -Vrindavan.

In all matters and disputes arising there under, the appropriate Courts at Mathura -Vrindavan alone, shall have jurisdiction to entertain any try them.

9. COPYRIGHTS AND IPRs:

The Copyrights and Intellectual Property Rights of all deliverables at various stages would that be of Municipal Corporation, Mathura -Vrindavan only. The vendor shall not be authorized to use whole or any part of the deliverable without prior written approval of Commissioner, Municipal Corporation, Mathura -Vrindavan.

10. CHANGE MANAGEMENT

Any change in the scope of work/ deliverables which have not been conceptualized at this stage, can be proposed and negotiated with the client and if agreed any extra charges for the same can be finalized.

11. AGREEMENT

Agreement on a stamp paper of Rs. 100/- shall be executed with the Municipal Corporation, Mathura -Vrindavan.

12. FORCE MAJURE

12.1. Notwithstanding anything to the contrary elsewhere contained in this agreement between the parties. Neither party shall, in any event regardless of the form of claim, be liable for (1) any indirect, special, punitive, exemplary, speculative of consequential damages, including but not limited to, any loss of use loss of data, business interruption, and loss of income of profit, irrespective of whether it has an advance notice of any such damages; or (2) damages relating to any claim that arose more than one year before institution of adversarial proceedings thereon, subject to the above and notwithstanding anything to the contrary elsewhere contained herein, the maximum liability of tenderer shall be regardless of the form of claim, the consideration, actually received by tenderer for the statement of work to which the claim relates, and the maximum liability of Company shall be the consideration committed to be paid under the statement of work.

12.2 if either party is unable to perform any of its obligations under this Agreement because of circumstances beyond the reasonable control of the party, such as an act of God, fire, casualty, flood war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials equipment, transportation or energy sufficient to meet

needs (a "force Majure Event") the party who has been so affected shall immediately give notice to the other party and shall do everything reasonably practicable to resume performance, except that Company shall not be excused in any event from its payment obligation. Upon receipt

of such notice, all obligations under this Agreement shall be immediately suspended for the period so such Force Majure Event. If the period of nonperformance exceeds sixty (60) days from the receipts of notice of the force Majure Event, the party whose ability to perform has not been so affected may give written notice to terminate this Agreement".

13. Work Extension

After the satisfactory performance of work the tender will be extended till 2 years with the hike of 10% on rates yearly or with the mutual consent of the both parties without any tender.



Section V

Bid Proposal Performa
Performa -I
BID PROPOSAL SHEET

Tenderer's Proposal Reference No. & Date:	
Tenderer's Name & Address:	
Person to be contacted:	
Designation:	
Telephone No:	
Fax No:	
Mob No:	
Email address:	

Performa -II

Quotation Performa - Financial Bid

For each Property Generation & Distribution of Notices in the limit of MC Mathura - Vrindavan

Sr. No.	JOB Assignment	Quote (INR) (inclusive of all taxes)
1.	"Development and Deployment of NOC software in the limit of Municipal Corporation Mathura -Vrindavan for the year 2024-25."	Cost of development & deployment of NOC Software
2	Monthly Maintenance of NOC Software/portal charges	Rate per month

Note: Rate with the minimum amount for (L-1) Development and Deployment along with the Monthly Maintenance of NOC Software/portal would be considered.

*rate should be filled Inclusive of all taxes.

SIGNATURE OF TENDERER /
APPLICANT
(With Seal)

ADDRESS _____

DECLARATION:-

I/we have gone through and understood the contents of this tender / application form carefully and the information furnished by me/us is true to the best of my / our knowledge and belief and noting has been concealed there from. I/we have also read and understood carefully the terms & conditions annexed herewith which I/we shall abide by



SIGNATURE OF TENDERER / APPLICANT
(With Seal)

ADDRESS _____

OFFICE OF THE MUNICIPAL CORPORATION, MATHURA -VRINDAVAN

TENDER NOTICE

E- Tenders are invited from individual companies / firms for "Development and Deployment of NOC software in the limit of Municipal Corporation Mathura - Vrindavan for the year 2024-25."with earnest money of Fifty Thousand and tender can be downloaded and can be filled from mentioned website / portal from 16/06/2024 to 01/06/2024 at 02.00 P.M. with the tender document fees of Rs.2360/- and earnest money of Rs.50,000/-through RTGS / NEFT or online payment can be made.

The bidder must have experience in handling similar IT / GIS / Survey projects. Conditional tenders and tenders with deviations will be summarily rejected.

The tender can be filled online at etender.up.nic.in and all the details can also be seen in the Website of Municipal Corporation, <http://nnmvonline.in/>. The Technical bids can be submitted upto **01/07/2024** at 02.00 P.M. & shall be opened on **01/07/2024** at 04.00 P.M. however, the financial bids of only those bidders shall be opened who will qualify the technical bid.

The right to accept or reject the tender(s) is reserved.

Commissioner,
Municipal Corporation,
Mathura -Vrindavan.

Phone: 0565-2500006

e-mail- nagarayuktmathura@gmail.com

